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ABSTRACT

The educational document and journal citations found in the ERIC (Educational Resources Information Center) system are explained and the proper translation into standard bibliographic form is given for the usual and irregular cases. Section 1 explains the meaning of each part of an ERIC citation and, in parallel fashion, the parts and order of a standard bibliographic entry. The remaining sections present typical ERIC citations followed by the proper translation into standard bibliographic form. The publication types covered are periodicals, pamphlets, reports, monographs, dissertations, and government publications. (WH)

ED 095905

library resources

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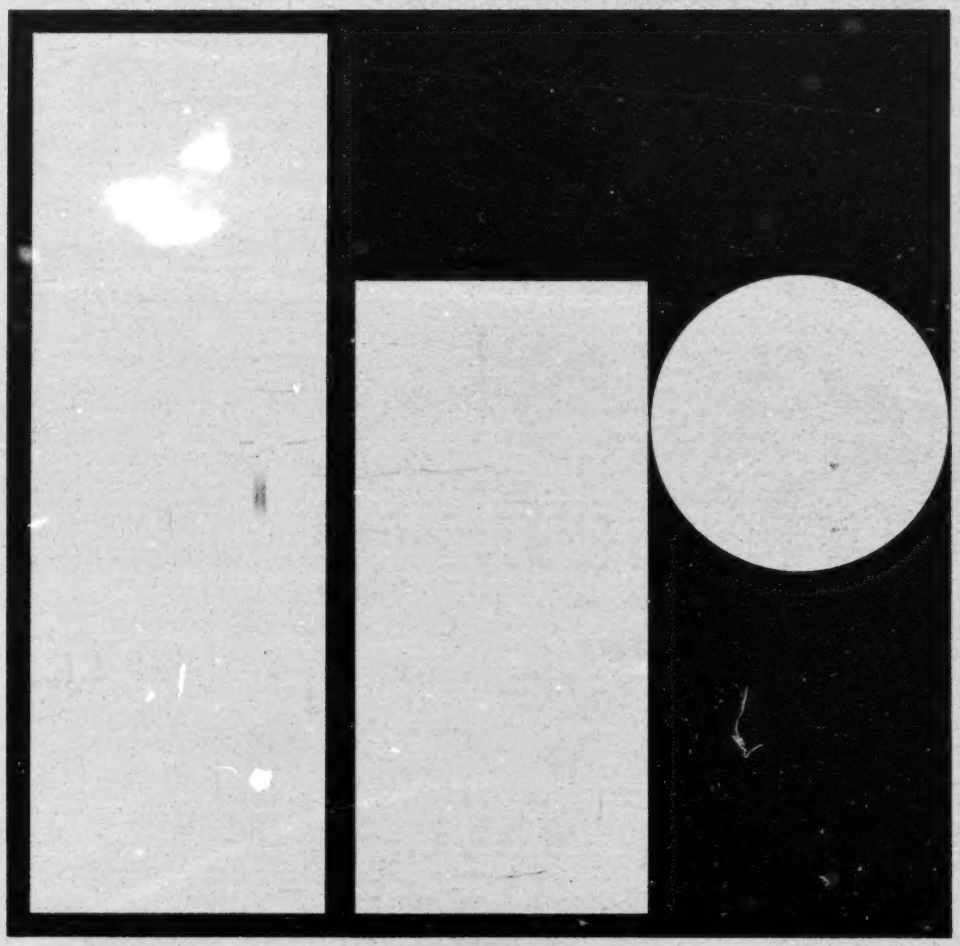

Bibliographical References From *ERIC* Citations

TRUDY W. BANTA AND SYLVA M. BOWLBY
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ED 095905

BIBLIOGRAPHICAL REFERENCES FROM ERIC CITATIONS

TRUDY W. BANTA

and

SYLVA M. BOWLBY

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KNOXVILLE

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Chapter 1

USING ERIC CATEGORIES TO CONSTRUCT BIBLIOGRAPHICAL REFERENCES

The documents that make up the bulk of accumulated research in education are reports on projects sponsored by governmental agencies at the federal, state or local level, or by private agencies. Reports of this kind require more information to permit proper identification than do works produced by well-known publishing houses. The Educational Resources Information Center (ERIC) is a nationwide information network for acquiring, selecting, abstracting, indexing, storing, retrieving, and disseminating significant educational research reports. The ERIC system categorizes the information which identifies educational reports but the categories do not correspond precisely to the categories of information needed for a standard bibliographical reference. Thus, some guide is needed to facilitate the translation of information from ERIC categories into the accepted format for bibliographical entries.

BIBLIOGRAPHICAL REFERENCES--STANDARD FORMAT*

The standard format for bibliographical references to books (and the monographs, pamphlets and reports that make up the bulk of ERIC entries) used in this manual includes the following information:

1. Author's name--surname first so that references in the bibliography may be arranged alphabetically; followed by a period.

2. Title--underlined, with the first word and main words capitalized (not capitalized: articles, prepositions of fewer than six letters, and conjunctions unless they appear as the first word of the title); followed by a period.

3. Series and number--separated by a comma, not underlined; with first and main words of series capitalized (e.g., Vol. 48, No. 10; Child Labor Bulletin No. 101); followed by a period.

4. Edition--if other than the first, in abbreviated form, using Arabic numerals (e.g., Rev. ed., Experim. ed., 2nd ed., 4th ed.); followed by a period.

5. Imprint--place of publication: publisher, date.

6. Number of pages--Arabic numerals followed by p. or pp.

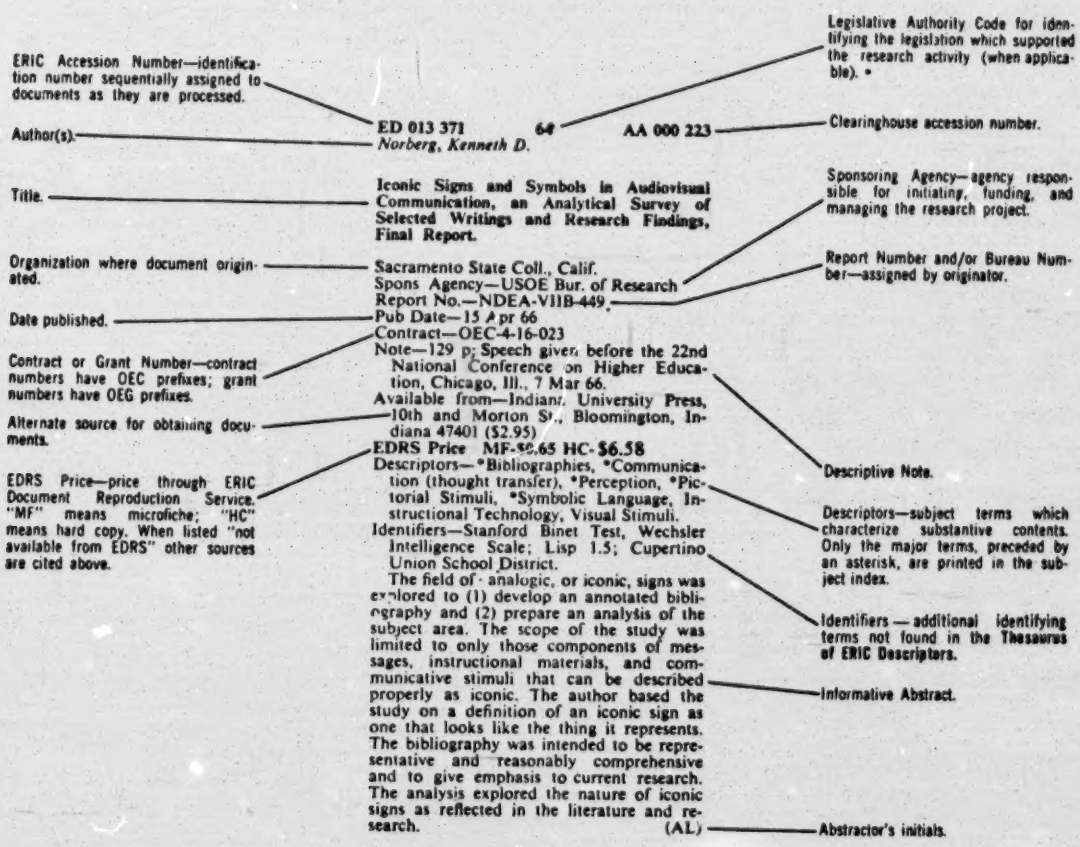
---

*For general rules regarding form and style of bibliographical entries the authors have used Peyton Hurt's Bibliography and Footnotes--A Style Manual for College and University Students, Revised and enlarged by Mary L. Hurt Richmond (Berkeley: University of California Press, 1949); and William G. Campbell's Form and Style in Thesis Writing (3rd ed., Boston: Houghton Mifflin Co., 1969).

ERIC CITATION FORMAT

Reproduced below is the sample entry explaining the citation system which is included in each volume of ERIC's monthly publication Research in Education. The entry identifies the parts of an ERIC citation which will be referred to later in this manual.

SAMPLE ENTRY


ERIC Accession Number—identification number sequentially assigned to documents as they are processed.
Author(s).
Title.
Organization where document originated.
Date published.
Contract or Grant Number—contract numbers have OEC prefixes; grant numbers have OEG prefixes.
Alternate source for obtaining documents.
EDRS Price—price through ERIC Document Reproduction Service. "MF" means microfiche; "HC" means hard copy. When listed "not available from EDRS" other sources are cited above.
ED 013 371
Norberg, Kenneth D.
Iconic Signs and Symbols in Audiovisual Communication, an Analytical Survey of Selected Writings and Research Findings, Final Report.
Sacramento State Coll., Calif.
Spons Agency—USOE Bur. of Research
Report No.—NDEA-VIIB-449
Pub Date—15 Apr 66
Contract—OEC-4-16-023
Note—129 p; Speech given before the 22nd National Conference on Higher Education, Chicago, Ill., 7 Mar 66.
Available from—Indiana University Press, 10th and Morton St., Bloomington, Indiana 47401 ($2.95)
EDRS Price MF-$0.65 HC-$6.58
Descriptors—*Bibliographies, *Communication (thought transfer), *Perception, *Pictorial Stimuli, *Symbolic Language, Instructional Technology, Visual Stimuli.
Identifiers—Stanford Binet Test, Wechsler Intelligence Scale; Lisp 1.5; Cupertino Union School District.
The field of analogic, or iconic, signs was explored to (1) develop an annotated bibliography and (2) prepare an analysis of the subject area. The scope of the study was limited to only those components of messages, instructional materials, and communicative stimuli that can be described properly as iconic. The author based the study on a definition of an iconic sign as one that looks like the thing it represents. The bibliography was intended to be representative and reasonably comprehensive and to give emphasis to current research. The analysis explored the nature of iconic signs as reflected in the literature and research.
(AL)
64
AA 000 223
Legislative Authority Code for identifying the legislation which supported the research activity (when applicable).
Clearinghouse accession number.
Sponsoring Agency—agency responsible for initiating, funding, and managing the research project.
Report Number and/or Bureau Number—assigned by originator.
Descriptive Note.
Descriptors—subject terms which characterize substantive contents. Only the major terms, preceded by an asterisk, are printed in the subject index.
Identifiers — additional identifying terms not found in the Thesaurus of ERIC Descriptors.
Informative Abstract.
Abstractor's initials.

AVAILABILITY--KEY TO THIS REFERENCE SYSTEM

In undertaking to compile a bibliography, the guiding principle must be consistency. Practically any reasonable system of bibliographical citation is acceptable if that system assures consistency among the entries. The system proposed in this manual consistently emphasizes availability of works cited, i.e., the focus of attention is on where the document can be obtained. This emphasis provides a rational basis for sifting through the numerous identifiers supplied in a series of ERIC citations and obtaining the essential ingredients for a set of consistent bibliographical entries.

CONSTRUCTING THE BIBLIOGRAPHICAL REFERENCE

Author's Name and Title

Author's name and title of the work are the first two items of information both in the ERIC citation and in the standard bibliographical reference. Thus the first two ERIC categories may be used as they stand for the bibliographical reference. If the ERIC citation does not list an individual as author, information from the category 'Organization where document originated' must be adapted for use in the 'Author' position of the bibliographical entry (see "Corporate Author," p. 14 for details).

Series and Number

If a work is part of a series, this fact may appear in the ERIC citation as part of the title; in the 'Report No.' category; in the 'Note' category; or, in some cases, at the end of the abstract. All these locations should be checked for this information before the judgment is made that the work is not part of a series.

When information on series and number is given in the ERIC citation as part of the title, it may be underlined as part of the title in the bibliographical reference, or it may be used in the 'series and number' position and not underlined. Generally, if the information on series is brief and contains no numbers (e.g., Quarterly Report, Interim Report, Final Report, etc.) it is appropriate to underline such information as part of the title of the work, as long as this is done consistently throughout the bibliography. This practice is recommended especially when information on series and number appears both in the title and in the 'Report No.' category. The ERIC entry # 021 944 is reproduced below, and its bibliographical reference follows. In this illustration 'Final Report' is underlined as part of the title, and information from the 'Report No.' category is used in the 'series and number' position in the bibliographical reference.

ED 021 944 24 UD 007 024
McPartland, James
THE SEGREGATED STUDENT IN DESEGREGATED SCHOOLS; SOURCES OF INFLUENCE ON NEGRO SECONDARY STUDENTS. FINAL REPORT.
Johns Hopkins Univ.,Baltimore, Md. Center for the Study of Social Organization of Schools.
Spons Agency--Office of Education (DHEW), Washington, D.C.
Report No--JHU-R-21
Bureau No--BR-6-1610-03
Pub Date Jun 68
Grant--OEG-2-7-061610-0207
Note--364p.
EDRS PRICE MF-$1.50 HC-$14.64

McPartland, James. The Segregated Student in Desegregated Schools; Sources of Influence on Negro Secondary Students. Final Report. JHU-R-21. Baltimore: Johns Hopkins University, Center for the Study of Social Organization of Schools, 1968. 364 pp. ED 021 944.

If the information given in the title in the ERIC citation contains figures and is clearly information on series and number, such information should be used in the 'series and number' position in the bibliographical entry. For example,

ED 022 050 VT 006 278
Morse, Erskine V. Lisack, J.P.
INDIANA'S NEED FOR ASSISTANTS IN VETERINARY MEDICAL PRACTICE. MANPOWER REPORT, NO.68-2.
Purdue Univ.,Lafayette, Ind. Office of Manpower Studies.
Report No--MANPOWER-REP-68-2
Pub Date 14 May 68
Note--35p.
Available from--Office of Manpower Studies, Purdue University, Lafayette, Indiana 47907 ($1.50)
EDRS PRICE MF-$0.25 HC-$1.48

Morse, Erskine V., and J. P. Lisack. Indiana's Need for Assistants in Veterinary Medical Practice. MANPOWER-REP-68-2. Lafayette, Ind.: Purdue University, Office of Manpower Studies, 1968. 35 pp. Available from Office of Manpower Studies, Purdue University, Lafayette, Indiana 47907. ED 022 050.

Note that this ERIC citation contains information on series and number in two locations: as part of the title and in the 'Report No.' category.

Edition

Information on the edition of a work, if other than the first, may appear in the 'Note' category of an ERIC citation or as part of the title. The bibliographical reference to such a work should include the information on edition not as part of the title, but after the title, in abbreviated form.

ED 076 251 PS 006 464
Stone, L. Joseph Church, Joseph
CHILDHOOD & ADOLESCENCE: A PSYCHOLOGY OF THE GROWING PERSON.
Pub Date 73
Note--577p.; Third Edition
Available from--Random House, Inc., 457 Madison Avenue, New York, New York 10022 ($10.95)
DOCUMENT NOT AVAILABLE FROM EDRS.

Stone, L. Joseph, and Joseph Church. Childhood & Adolescence: A Psychology of the Growing Person. 3rd ed. New York: Random House, Inc., 1973. 577 pp. Available from Random House, Inc., 457 Madison Avenue, New York, N.Y. 10022. Not available EDRS. ED 076 251.

Imprint

Publisher and Place. Information from several of the ERIC categories must be used to develop an appropriate bibliographical imprint. This citation system utilizes 'Organization where document originated,' or in some cases the 'Available from' category, for information on 'publisher' and 'place of publication' in the bibliographical entry.

Document Available from EDRS. When the EDRS price is given, indicating that the document is available from the ERIC Document Reproduction Service, EDRS is probably the best source for obtaining a copy. Not only is an abstract available in Research in Education, but the whole document is available in microfiche and/or in hard copy from EDRS. Thus the six-digit ED number given in Research in Education is an essential element of the bibliographical entry. In the system described in this manual, the ED number is the last item given in the reference. Information on 'Organization where document originated' completes the bibliographical reference and provides further identification of the work should the reader prefer to consult the original source rather than EDRS.

The ERIC reference to many documents that can be obtained from EDRS includes the item 'Available from.' When this information appears it should be copied verbatim and placed after the standard bibliographical reference. As is the case in the following example, the source listed in the 'Available from' category is usually the 'Organization where document originated.'

ED 070 603 SE 014 956
Svala, Gertrud
COUNTRY PROFILES, SWEDEN.
Population Council, New York, N.Y.
Pub Date Jul 72
Note--19p.
Available from--The Population Council, 245 Park Avenue, New York, New York 10017 (Free)
EDRS PRICE MF-$0.65 HC-$3.29

Svala, Gertrud. Country Profiles, Sweden. New York: Population Council, 1972. 19 pp. Available from The Population Council, 245 Park Avenue, New York, N.Y. 10017. ED 070 603.

Document Not Available from EDRS. When the notation 'Document Not Available from EDRS' replaces the 'EDRS Price,' the information appearing in the 'Available from' category becomes the principal source for obtaining the document. The abstract must be inspected before the reference is completed because the note on availability may appear there rather than with the initial citation. In most cases 'Organization where document originated' should be used for the information on 'publisher' and 'place of publication,' but a verbatim copy of the 'Available from' category, followed by 'Not available EDRS,' then the ED number, should be placed at the end of the standard bibliographical reference.

ED 070 642 *SE 015 323*
Hunter, Donald C., Ed. Wohlers, Henry C., Ed.
AIR POLLUTION EXPERIMENTS FOR JUNIOR AND SENIOR HIGH SCHOOL SCIENCE CLASSES, SECOND EDITION.
Air Pollution Control Association, Pittsburgh, Pa.
Pub Date 1 Feb 72
Note--123p.
Available from--Air Pollution Control Association, 4400 Fifth Avenue, Pittsburgh, Pa. 15213 ($1.50)
DOCUMENT NOT AVAILABLE FROM EDRS.

Hunter, Donald C., and Henry C. Wohlers, eds. Air Pollution Experiments for Junior and Senior High School Science Classes. 2nd ed. Pittsburgh: Air Pollution Control Association, 1972. 123 pp. Available from Air Pollution Control Association, 4400 Fifth Avenue, Pittsburgh, Pa. 15213. Not available EDRS. ED 070 642.

An acceptable, and in some cases necessary, alternative to the above system of providing 'publisher' and 'place' data is to adapt information from the 'Available from' category for the imprint. In the example below, no 'Organization where document originated' appears in the ERIC entry.

ED 070 793 *UD 013 101*
Birnbaum, Max Mogey, John
SOCIAL CHANGE IN URBAN AMERICA.
Pub Date 72
Note--257p.
Available from--Harper & Row, Inc. 10 East 53rd Street, New York, N.Y. 10022 ($5.00)
DOCUMENT NOT AVAILABLE FROM EDRS.

Birnbaum, Max, and John Mogey. Social Change in Urban America. New York: Harper & Row, Inc., 1972. 257 pp. Available from Harper & Row, Inc., 10 East 53rd Street, New York, N.Y. 10022. Not available EDRS. ED 070 793.

Note that the complete address of the publishing organization has been given. This is consistent with the authors' emphasis on providing complete and accurate information on availability. Since this is not standard practice, however, the writer must use his own judgment as to whether or not to copy the 'Available from' information for major publishers when the bibliography includes less than a majority of entries from the ERIC system.

Date. The date for the bibliographical imprint is, of course, taken from the 'Publication Date' category of the ERIC citation. When month and year are included, the year alone is used unless the work is a speech or paper presented on a given date, in which case the exact date is used.

Pagination

To complete the bibliographical citation the number of pages in the document must be included. In the ERIC citation main pagination is usually given in the category termed 'Note,' but may appear in the 'EDRS Price' category or at the end of the abstract.

USE OF ERIC ENTRY CATEGORIES

To summarize, the following categories of an ERIC citation are to be used as applicable in constructing a bibliographical reference:

1. ERIC Accession Number
2. Author(s)
3. Title
4. Organization where document originated
5. Report Number
6. Date published
7. Descriptive Note
8. Available from
9. EDRS Price (This category simply indicates that the work is available from EDRS. Pricing information is not included in the bibliographical reference.)
10. Abstract

The 'Note' category should always be examined before the bibliographical entry is composed because in addition to information on pagination, it may also contain important clues as to the exact nature of the document, i.e., the document is a speech, a conference paper, a thesis, part of a series, etc. This type of information must appear in the bibliographical entry.

Occasionally material is placed at the end of the abstract which indicates that the work is a speech or paper delivered at a meeting, or is part of a series; that it has been published as a journal article; or that it can be obtained from a source other than EDRS. When the alternate source is a journal which is likely to be more widely available than the source listed in the ERIC citation, the decision may be made to use the journal reference in the bibliographical entry. Chapter 4 contains guidelines for constructing references to journal articles.

The following categories of an ERIC citation are <u>not</u> deemed essential for use in a bibliographical system emphasizing availability of documents:

1. Legislative Authority Code

2. Clearinghouse accession number

3. Sponsoring Agency

4. Bureau Number

5. Contract or Grant Number

The name of the sponsoring agency, and any identifying numbers (such as 'Bureau Number,' or 'Contract or Grant Number') assigned initially to a project by that agency or an originator, are not considered significant data for inclusion in a bibliography. Information about the project should come more readily, and more reliably, from the author or from the organization where the document originated.

EXPLAINING ERIC ACCESSION NUMBERS IN A BIBLIOGRAPHY

The compiler of a bibliography cannot assume that all his readers will be familiar with the use of ED numbers. Thus an explanatory note similar to the following should either precede or follow any bibliography which makes use of ERIC accession numbers:

> NOTE: When a six-digit ED number follows an entry the document referred to has been abstracted in Research in Education, the monthly publication of EDRS (ERIC Document Reproduction Service). Unless the notation 'Not Available EDRS' appears in an entry (in which case the ED number is included so that the abstract can be located), all documents with ED numbers are available in microfiche and/or hard copy from EDRS by writing
>
> ERIC Document Reproduction Service
> P. O. Drawer O
> Bethesda, Maryland 20014
> (This address must be updated periodically.)
>
> Some documents can also be obtained from another source, in which case the complete address of the additional source is given in the entry.

Chapter 2

BOOKS, MONOGRAPHS, PAMPHLETS, REPORTS

Chapter 1 of this manual contains general guidelines for using the categories of information in an ERIC citation to construct a standard bibliographical reference. The remaining chapters provide specific illustrations of this process. Chapter 2 includes examples of bibliographical references to books, monographs, pamphlets and reports that have been cited in Research in Education.

SINGLE-VOLUME WORKS

Most ERIC documents are single-volume works with individuals as authors. Reproduced below is a facsimile of ERIC entry # ED 074 649 followed by its bibliographical reference, which illustrates this category of documents:

ED 074 649 *EC 051 399*
Darby, Charles A., Jr. And Others
THE PROGRAM DATA ANALYSIS PLAN FOR COLORADO SPECIAL EDUCATION.
Scientific Educational Systems, Inc., Silver Spring, Md.
Spons Agency--National Center for Educational Statistics (DHEW/OE), Washington, D.C. Div. of Intergovernmental Statistics.; Ohio State Dept. of Education, Columbus. Div. of Research, Planning, and Evaluation.
Pub Date Sep 72
Contract--OEC-0-71-1930(284)
Note--688p.
EDRS PRICE MF-$0.65 HC-$23.03

Individual as author available EDRS

Darby, Charles A., Jr., and others. The Program Data Analysis Plan for Colorado Special Education. Silver Spring, Md.: Scientific Educational Systems, Inc., 1972. 688 pp. ED 074 649.

Since this document is available from EDRS the ED number given at the end of the citation is a key reference element.

Frequently more than one report on an education project is issued. While an interim report might be considered part of a series of reports on a project, the ERIC entry includes 'Interim Report' as part of the title of the document. Thus the bibliographical reference may include 'Interim Report' as part of the title (of a single-volume work) or as 'series and number' information (indicating a multi-volume work). In the illustration below, 'Interim Report' is used as part of the title of a single-volume work. (For further discussion of this topic consult Chapter 1, pp. 3, 4).

ED 041 152 08 VT 011 431
Kuritsky, Joel Goldsmith, Katherine L.
A STUDY OF AN EMERGING OCCUPATION: THE GASTROENTEROLOGY ASSISTANT. INTERIM REPORT.
California Univ., Los Angeles. Div. of Vocational Education.
Spons Agency--Office of Education (DHEW), Washington, D.C. Bureau of Research.
Bureau No--BR-8-0627
Pub Date Mar 70
Grant--OEG-0-8-080627-4672(085)
Note--43p.
EDRS PRICE MF-$0.25 HC-$2.25

Interim report (as part of title)

Kuritsky, Joel, and Katherine L. Goldsmith. A Study of an Emerging Occupation: The Gastroenterology Assistant. Interim Report. Los Angeles: University of California, Division of Vocational Education, 1970. 43 pp. ED 041 152.

The next examples illustrate references to sections in books.

ED 014 685 AC 001 722
Randall, Clarence B.
THE EXECUTIVE AND EDUCATION.
Pub Date 67
EDRS PRICE MF-$0.25 HC-$0.76 17P.
Descriptors Business,* Industry, *Management Education,. . .*

. . . THIS DOCUMENT IS CHAPTER THREE IN THE EXECUTIVE IN TRANSITION, AVAILABLE FROM THE MCGRAW-HILL BOOK COMPANY, NEW YORK. (AJ)

Note at end of abstract

Chapter in book by same author

Randall, Clarence B. "The Executive and Education" in his The Executive in Transition. New York: McGraw-Hill, 1967. Ch. 3. ED 014 685.

ED 042 369 48 FL 000 650
Friedrich, Paul
SEMANTIC STRUCTURE AND SOCIAL STRUCTURE; AN INSTANCE FROM RUSSIAN.
Spons Agency--Office of Education (DHEW), Washington, D.C.
Pub Date [64]
Contract--OEC-2-14-012
Note--36p.; In "Explorations in Cultural Anthropology: Essays in Honor of George Peter Murdock", ed. by Ward H. Goddenough, McGraw,Hill Book Co., 1964, p131-166
EDRS PRICE MF-$0.25 HC-$1.90

Section in book by different author

Friedrich, Paul. "Semantic Structure and Social Structure; An Instance from Russian" in Ward H. Goddenough, ed., Explorations in Cultural Anthropology: Essays in Honor of George Peter Murdock. New York: McGraw-Hill, 1964. Pp. 131-166. ED 042 369.

A private agency, the American Management Association, is the publisher of the document cited below. The document is not available from EDRS, so the notation 'Not available EDRS' is placed just before the ED number in the bibliographical reference. (The ED number is included so that one may read an abstract of the document and obtain other pertinent information from the ERIC entry prior to making the decision to order the document.) The document is available from its publisher, so the complete mailing address for that publisher is given in an 'Available from' entry following the standard bibliographical data.

ED 017 782 AC 000 478
Stokes, Paul M.
TOTAL JOB TRAINING, A MANUAL FOR THE WORKING MANAGER.
Pub Date 66
DOCUMENT NOT AVAILABLE FROM EDRS.

. . . THE DOCUMENT INCLUDES EXAMPLES OF JOB LOG SHEETS. IT IS AVAILABLE, FOR $6.00, FROM THE AMERICAN MANAGEMENT ASSOCIATION, 135 WEST 50TH STREET, NEW YORK, 10020. 158 PAGES. (LY)

Note at end of abstract

Private agency as publisher not available EDRS

Stokes, Paul M. Total Job Training, a Manual for the Working Manager. New York: American Management Association, 1966. 158 pp. Available from The American Management Association, 135 West 50th Street, New York, N.Y. 10020. Not available EDRS. ED 017 782.

For documents not available from EDRS, any accession numbers given in the ERIC entry (see following illustration) should be used in the bibliographical entry along with the other 'Available from' information.

ED 023 964 *AC 002 720*
Kincaid, Harry V.
THE SCOPE OF INDUSTRIAL TRAINING IN SELECTED SKILLED AND TECHNICAL OCCUPATIONS.
Stanford Research Inst., Menlo Park, Calif.
Pub Date Oct 66
Note--80p.
Available from--Clearinghouse for Federal Scientific and Technical Information, Springfield, Va. 22151 (PB-177-762, MF $.65, HC $3.00).
DOCUMENT NOT AVAILABLE FROM EDRS.

Available from another system employing accession numbers

Kincaid, Harry V. The Scope of Industrial Training in Selected Skilled and Technical Occupations. Menlo Park, Calif.: Stanford Research Institute, 1966. 80 pp. Available from Clearinghouse for Federal Scientific and Technical Information, Springfield, Va. 22151 (PB-177-762). Not available EDRS. ED 023 964.

THESES, DISSERTATIONS, CONFERENCE AND SEMINAR PAPERS

Information from the title, the 'Note' category or the end of an abstract may indicate that a document is a thesis or dissertation, or a conference or seminar paper. The bibliographical reference must be modified slightly to identify these special works.

ED 018 741 *AC 002 288*
Catalanello, Ralph E.
A SURVEY OF THE TRAINING AND EDUCATION PROGRAM AT MOTOROLA, INC.
Northern Illinois Univ., DeKalb
Pub Date Jun 62
DOCUMENT NOT AVAILABLE FROM EDRS.

Note at end of abstract

. . . THIS M.S. THESIS IS AVAILABLE FROM NORTHERN ILLINOIS UNIVERSITY, DEKALB. 95 PAGES.

Master's thesis not available EDRS

Catalanello, Ralph E. A Survey of the Training and Education Program at Motorola, Inc. Master's thesis. Northern Illinois University, DeKalb, Ill. 95 pp. Not available EDRS. ED 018 741.

ED 055 236 *VT 014 076*
Alger, Leon John, Jr.
A RATIONALE FOR THE ESTABLISHMENT OF AREA VOCATIONAL EDUCATION PROGRAMS IN MICHIGAN.
Pub Date 67
Note--221p.; Ph.D. Dissertation, Michigan State University
Available from--University Microfilms, Inc. P.O. Box 1764, Ann Arbor, Michigan 48106 (Order No. 67-14,467, MF $4.00; Xerography $10.00)
DOCUMENT NOT AVAILABLE FROM EDRS.

Doctoral dissertation available from University Microfilms

Alger, Leon John, Jr. A Rationale for the Establishment of Area Vocational Education Programs in Michigan. Doctoral dissertation. Michigan State University, 1967. 221 pp. Available from University Microfilms, Inc., P.O. Box 1764, Ann Arbor, Mich. 48106 (No. 67-14, 467). Not available EDRS. ED 055 236.

ED 014 783 *CG 001 116*
Canning, William M.
WHAT CHICAGO DOES FOR THE MOBILE FAMILY.
Pub Date 4 Sept 67
EDRS PRICE MF-$0.25 HC-$0.68 15P.
. . .
. . . *THIS PAPER WAS PRESENTED AT THE AMERICAN PSYCHOLOGICAL ASSOCIATION CONVENTION, WASHINGTON, D.C., SEPTEMBER 4, 1967. (PR)*

Note at end of abstract

Conference paper

Canning, William M. "What Chicago Does for the Mobile Family." Paper presented at the American Psychological Association Convention, Washington, D.C., September 4, 1967. 15 pp. ED 014 783.

ED 035 397 *JC 700 004*
Hayes, Glenn E.
JUNIOR COLLEGE WORK EXPERIENCE EDUCATION.
Pub Date Dec 69
Note--24p.; Seminar paper
EDRS PRICE MF-$0.25 HC-$1.30

Seminar paper

Hayes, Glenn E. "Junior College Work Experience Education." Seminar paper. 1969. 24 pp. ED 035 397.

When the information identifying a work as a conference paper, workshop report, etc., appears as part of the title in the ERIC citation, one may use the title as it appears in Research in Education as the title in the bibliographical reference. This eliminates the need for the usual note in the bibliographical reference which identifies conference papers, etc.

Workshop summary (as part of title)

Herman, Melvin, and Stanley Sadofsky. Workshop on Problems of Planning, Recruitment and Selection for Youth-Work Programs, Summary of Proceedings (Sterling Forest, N.Y., November 30-December 2, 1965). New York: New York University, 1965. 43 pp. Available from New York University, Graduate School of Social Work, Center for the Study of Unemployed Youth, 853 Broadway, New York, N.Y. 10003. ED 023 805.

WORKS FROM FOREIGN COUNTRIES

The rules heretofore cited for constructing a bibliographical reference from an ERIC citation apply also to works produced in countries other than the United States.

CORPORATE AUTHOR

When the ERIC entry does not list an individual as author, information from the category 'Organization where document originated' must be adapted for use in the 'Author' position in the bibliographical entry. Chapter 3 contains specifications for filling the author position when the 'Organization where document originated' is a governmental agency. Below are two examples of the use of private institutions, agencies, societies, and other corporate bodies as authors. Note that when a subdivision of an agency is responsible for a work, the agency name appears first, thus allowing the work to be alphabetized according to that name.

ED 025 465 SP 002 029
A DESIGN FOR LARGE SCALE TRAINING OF SUBPROFESSIONALS.
New Careers Development Center, New York, N.Y. Training Laboratory.
Pub Date May 67
Note--9p.
EDRS PRICE MF-$0.25 HC-$0.55.

Corporate author available EDRS

New Careers Development Center. Training Laboratory. A Design for Large Scale Training of Subprofessionals. New York: New Careers Development Center, Training Laboratory, 1967. 9 pp. ED 025 465.

When the corporate author is listed as the source for obtaining a document, the imprint may be limited to place and date.

Corporate author available from author

Chamber of Commerce of the United States. Training the Urban Unemployed for Entry-Level Jobs; A Report on Some Operating Programs. Washington, D.C.: 1968. 140 pp. Available from Chamber of Commerce of the United States, 1615 H Street, N.W., Washington, D.C. 20006. Not available EDRS. ED 030 022.

MULTI-VOLUME WORKS AND SERIES

Information on volume and series appears as part of the title or in the 'Report No.' category of an ERIC citation. The following examples indicate appropriate methods of citing multi-volume works and works in a series in a bibliography.

ED 075 783 CS 000 467
Macdonald, James B., Ed.
SOCIAL PERSPECTIVES ON READING: SOCIAL INFLUENCES AND READING ACHIEVEMENT. PERSPECTIVES IN READING NO. 17.
International Reading Association, Newark, Del.
Pub Date 73
Note--83p.
Available from--International Reading Association, 6 Tyre Avenue, Newark, Del. 19711 ($3.50 non-member, $3.00 member)
EDRS PRICE MF-$0.65 HC-$3.29

Edited work in a series

Macdonald, James B., ed. Social Perspectives on Reading: Social Influences and Reading Achievement. Perspectives in Reading No. 17. Newark, Del.: International Reading Association, 1973. 83 pp. Available from International Reading Association, 6 Tyre Avenue, Newark, Del. 19711. ED 075 783.

Foreign work in a series

Engineering Industry Training Board, London (England). The Training of Professional Engineers. Booklet No. 5. London: 1968. 30 pp. Available from Publications Department, Engineering Industry Training Board, P. O. Box 148, 41 Clarendon Rd., Watford, Herts, England (Booklet No. 5). Not available EDRS. Ed 039 498.

ED 013 876 VT 000 576
Pearce, C.A. and Others
TECHNICAL MANPOWER IN NEW YORK STATE. VOLUME I.
New York State Dept. of Labor, Albany
Report Number NYSDL-SB-239-VOL-1
New York State Education Dept., Albany
Pub Date Dec 64
EDRS PRICE MF-$0.50 HC-$3.76 92P.
. . .
. . . TECHNICAL MANPOWER IN NEW YORK STATE," SUPPLEMENT A., SUPPLEMENT B, AND VOLUME II (VT 000 577 - 000 579) ARE RELATED DOCUMENTS. (PS)

Note at end of abstract

One volume of a multi-volume work, same title for all volumes

Pearce, C.A., and others. Technical Manpower in New York State. NYSDL-SB-239-Vol-1. Albany: New York State Department of Labor, 1964. 92 pp. ED 013 876.

ED 076 172 *HE 004 331*
Boyle, E. Carlson, J.
A STUDY OF THE EDUCATION PROFESSIONS DEVELOPMENT ACT TRAINING PROGRAMS FOR HIGHER EDUCATION PERSONNEL, VOL III: THE EPDA V-E TRAINING PROGRAMS. FINAL REPORT.
Abt Associates, Inc. Cambridge, Mass.
Spons Agency--Office of Program Planning and Evaluation (DHEW/OE), Washington, D.C.
Report No--AA1-72-134
Pub Date 25 Feb 73
Contract--OEC-0-71-3712
Note--350p.
EDRS PRICE MF-$0.65 HC-$13.16

One volume of a multi-volume work, individual volume titles

Boyle, E., and K. Carlson. A Study of the Education Professions Development Act Training Programs for Higher Education Personnel. Vol III, The EPDA V-E Training Programs. Final Report. AAI-72-134. Cambridge, Mass.: Abt Associates, Inc., 1973. 350 pp. ED 076 172.

ED 083 962 *JC 730 258*
Hochschild, Steven F. Johnston, James Gilbert
POSTSECONDARY EDUCATION ACCESS STUDY. PART 1: VERMONT HIGH SCHOOL STUDENT ASPIRATION STUDY. INTERIM REPORT.
Vermont Commission on Higher Education, Rutland.
Spons Agency--Office of Education (DHEW), Washington, D.C.
Pub Date 28 Aug 73
Note--34p.
EDRS PRICE MF-$0.65 HC-$3.29

Work in parts

Hochschild, Steven F., and James Gilbert Johnston. Postsecondary Education Access Study. Part I, Vermont High School Student Aspiration Study. Interim Report. Rutland: Vermont Commission on Higher Education, 1973. 34 pp. ED 083 962.

Chapter 3

GOVERNMENT PUBLICATIONS

Research in Education includes a considerable number of publications issued directly by agencies of the United States government, by state and local governments, and by foreign governments. Information identifying a publication as a government document is usually found in the 'Organization where document originated' category, although it may sometimes be necessary to consult the 'Note' and 'Available from' categories as well in order to ascertain the source of a document. In general, any publication available from the Government Printing Office should be classified as a U.S. government document.

Most foreign governments also have official printing offices, e.g., H.M.S.O. (Her Majesty's Stationery Office) in Great Britain, and publications available from these offices should be classified as government documents. On the other hand, departments and agencies of state and local governments usually publish and distribute their own documents and should be treated as 'publisher' in bibliographical references.

GOVERNMENT DOCUMENTS--STANDARD FORMAT

Government documents require a bibliographical reference format which differs somewhat from that specified for books. The categories of information for the bibliographical reference, along with the source of the information in the ERIC citation system, are described below. Punctuation is the same as that specified in the format for books which appears in Chapter 1.

1. Personal author--name of personal author (last name first) or, if no personal author identified,

   Corporate author--country (United States is usually abbreviated as U.S.), state, municipality, etc., followed by the major division of government, i.e., Congress, Legislature, Department, Ministry, School District, etc., and further subdivisions if any.
   Source: ERIC category 'Author' or 'Organization where document originated.'

2. Title--given in full.
   Source: ERIC category 'Title.'

3. Series and Number--this is the principal way of identifying legislative documents and should always be included.
   Source: ERIC category 'Title,' 'Report No.,' 'Note,' or abstract.

4. Edition--this should be included if other than the first.
   Source: ERIC category 'Title' or 'Note.'

5. Imprint--place: publisher (if Government Printing Office, may be abbreviated as G.P.O. or GPO, or omitted entirely), date.
   Source: ERIC categories 'Organization where document originated' and 'Publication Date.'

6. Number of pages.
   Source: ERIC category 'Note.'

Quite frequently U.S. government publications do not identify a personal author, and must therefore be cited under corporate author, i.e., the government agency where the particular document originated. In cases where a personal author is given in the ERIC citation, the entry may be made under personal author and the government agency used in the imprint as publisher, as in the following example:

> Radcliffe, Donald V., and others. Motivation and the Disadvantaged Trainee: A Manual for Instructors. Washington: U.S. Bureau of Adult, Vocational, and Technical Education, 1970. 60 pp. Available from Superintendent of Documents, U.S. Government Printing Office (HE 5.237:37068). ED 018 890.

U.S. DEPARTMENTAL PUBLICATIONS

Publications of the executive, or administrative, branch of the U.S. government cited under corporate author need not include the name of the Department or larger division of government if the issuing agency is a major subdivision of the U.S. government, such as a Bureau, Office, or Authority, etc. Thus, the correct author entry would read 'U.S. Bureau of Labor Statistics' (not 'U.S. Department of Labor. Bureau of Labor Statistics'), 'U.S. Office of Education' (not 'U.S. Department of Health, Education and Welfare. Office of Education'). However, publications of smaller agencies within the major subdivisions should be cited under the major division with the smaller subdivisions following.

ED 077 169 *EC 052 008*
Wolfensberger, Wolf
CITIZEN ADVOCACY FOR THE HANDICAPPED, IMPAIRED, AND DISADVANTAGED: AN OVERVIEW.
President's Committee on Mental Retardation, Washington, D.C.
Pub Date [72]
Note--60p.
Available from--Superintendent of Documents, U.S. Gov't Printing Office, Washington, D.C. (DHEW Publication No. (OS) 72-42 $1.00)
EDRS PRICE MF-$0.65 HC-$3.29

Personal author

> Wolfensberger, Wolf. Citizen Advocacy for the Handicapped, Impaired, and Disadvantaged: An Overview. Washington: President's Committee on Mental Retardation, 1972. 60 pp. Available from Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 (DHEW Publication No. (OS) 72-42). ED 077 169.

ED 077 166 EC 052 005
SELECTED CAREER EDUCATION PROGRAMS FOR THE HANDICAPPED.
Bureau of Education for the Handicapped (DHEW/OE), Washington, D.C.
Pub Date Dec 72
Note--114p.
Available from--Superintendent of Documents, U.S. Government Printing Office. Washington, D. C. 20402 ($1.25)
EDRS PRICE MF-$0.65 HC-$6.58

Corporate author

U.S. Bureau of Education for the Handicapped. Selected Career Education Programs for the Handicapped. Washington: GPO, 1972. 114 pp. Available from Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. ED 077 166.

When a document is cited under corporate author and the issuing agency is listed as an alternate source for obtaining the document in the 'Available from' category, the imprint may be limited to place and date.

ED 077 373 HE 004 170
IMPROVEMENTS NEEDED IN ADMINISTRATION OF THE GUARANTEED STUDENT LOAN PROGRAM.
General Accounting Office, Washington, D.C.
Pub Date 30 Mar 73
Note--38p.
Available from--U.S. General Accounting Office, Room 6417, 441 G Street, N.W. Washington, D.C. 20548 (B-164031(1), $1.00)
EDRS PRICE MF-$0.65 HC-$3.29

Corporate author as publisher

U.S. General Accounting Office. Improvements Needed in Administration of the Guaranteed Student Loan Program. Washington: 1973. 38 pp. Available from U.S. General Accounting Office, Room 6417, 441 G Street, N.W., Washington, D.C. 20548, (B-164031(1)). ED 077 373.

U.S. CONGRESSIONAL PUBLICATIONS

Publications issued by the U.S. House of Representatives and Senate consist primarily of Bills, Resolutions, Reports of Committees, Hearings, Documents, etc. When cited in a reference these documents are abbreviated as follows: H.R. for House Bill, S. for Senate Bill, H. Res. for House Resolution, S. Rept. for Senate Report, H. Doc. for House Document.

All documents are numbered consecutively throughout each Congress. In order to properly identify each document, it is necessary to include in the 'series and number' position in the reference a) the number of the Congress, b) the session, c) House of Representatives or Senate, d) type of publication in abbreviated form, e) number of publication. Most of this information appears in the ERIC citation in the title, 'Organization where document originated,' 'Note,' or abstract. If the number of the Congress is not given in the ERIC entry and only a date is provided, it may be necessary to calculate (or look up) the number of the particular Congress.

The following examples illustrate how different types of documents are treated in a bibliographical citation.

ED 023 846 *VT 006 271*
VOCATIONAL EDUCATION IMPROVEMENT ACT AMENDMENTS OF 1967; HEARINGS BEFORE THE GENERAL SUBCOMMITTEE ON EDUCATION...ON H.R. 8525 AND RELATED BILLS...HELD IN WASHINGTON, D.C., APRIL 12, 13, 17, 1967. PART I.
House of Representatives, Washington, D. C. Committee on Education and Labor.
Pub Date 68
Note--305p.
EDRS PRICE MF-$1.25 HC-$15.35

Hearings U.S. Congress. House. Committee on Education and Labor. Vocational Education Improvement Act Amendments of 1967. Part I. Hearings, 90th Cong., 1st sess., on H.R. 8525 and Related Bills. Washington: 1968. 305 pp. ED 023 846.

ED 065 754 *AC 012 732*
Hartke, Vance
A BILL: S. 3179. [FULL EMPLOYMENT ACT OF 1972.]
Congress of the U.S., Washington, D.C. Senate.
Pub Date 16 Feb 72
Note--23p.; Introduced in the Senate of the U.S. February 16, 1972
EDRS PRICE MF-$0.65 HC-$3.29

Bill U.S. Congress. Senate. Full Employment Act of 1972. 92d Cong., 2d sess., S. 3179 (1972). 23 pp. ED 065 754.

ED 061 465 AA 000 991
EDUCATION AMENDMENTS OF 1972. CONFERENCE REPORT [TO ACCOMPANY S.659].
Congress of the U.S., Washington, D.C. Senate.
Report No--Senate-92-798
Pub Date 22 May 72
Note--228p.; Report of the Committee of Conference, 92d Congress, 2d session
EDRS PRICE MF-$0.65 HC-$9.87

Report of Committee

U.S. Congress. Senate. Committee of Conference. Education Amendments of 1972. 92d Cong., 2d sess., S. Rept. 92-798 to accompany S. 659. Washington: 1972. 228 pp. ED 061 465.

ED 040 284 VT 011 157
MANPOWER AND TRAINING NEEDS IN WATER POLLUTION CONTROL. SENATE DOCUMENT NO. 49.
Congress of the U.S., Washington, D.C. Senate.; Department of the Interior, Washington, D.C. Federal Water Pollution Control Administration.
Pub Date 2 Aug 67
Note--52p.
Available from--Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 (90 Senate Doc. 49, $.20)
EDRS PRICE MF-$0.25 HC NOT AVAILABLE FROM EDRS.

Document

U.S. Congress. Senate. Manpower and Training Needs in Water Pollution Control. 90th Cong., 1st sess., S. Doc. 49. Washington: 1967. 52 pp. Available from Superintendent of Documents, U.S. Government Printing Office, Washington D.C. 20402 (90 Senate Doc. 49). ED 040 284.

ED 055 873 SE 012 540
INTERNATIONAL SCIENCE POLICY. A COMPILATION OF PAPERS PREPARED FOR THE 12TH MEETING OF THE PANEL ON SCIENCE AND TECHNOLOGY.
Congress of the U.S., Washington, D.C. House Committee on Science and Astronautics.
Pub Date 71
Note--167p.
Available from--Superintendent of Documents, Government Printing Office, Washington, D.C. 20402 ($0.75)
EDRS PRICE MF-$0.65 HC-$6.58

Policy Papers

U.S. Congress. House. Committee on Science and Astronautics. International Science Policy. A Compilation of Papers Prepared for the 12th Meeting of the Panel on Science and Technology. 92d Cong., 1st sess. Washington: 1971. 167 pp. Available from Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. ED 055 873.

STATE AND LOCAL GOVERNMENT PUBLICATIONS

Documents issued by state and local governments should be cited under personal author if one is given in the ERIC entry, and under corporate author, i.e., the issuing agency taken from the ERIC category entitled 'Organization where document originated,' when the author entry is missing. The issuing agency also serves as publisher in the imprint since availability of a particular document is usually through the state or local government unit responsible for its compilation.

The following are some examples of typical ERIC citations translated into standard bibliographical references.

ED 017 840 AC 002 072
WILKINSON, FRED T.
GUIDE FOR INMATE EDUCATION.
REVISED EDITION.
MISSOURI STATE DEPT. OF CORRECTIONS, JEFFERSON CITY
REPORT NUMBER ED-PUB-3-(REV)
PUB DATE 65
EDRS PRICE MF-$0.25 HC-$2.32 56P.

Personal author

Wilkinson, Fred T. Guide for Inmate Education. ED-PUB-3-(REV) Rev. ed. Jefferson City: Missouri State Department of Corrections, 1965. 56 pp. ED 017 840.

ED 044 164 LI 002 221
NEW YORK STATE INTERLIBRARY LOAN NETWORK; NYSILL MANUAL. REVISED.
New York State Education Dept., Albany. Div. of Library Development.
Pub Date May 70
Note--56p.
Available from--Division of Library Development, The New York State Library, Albany, New York 12224
EDRS PRICE MF-$0.25 HC NOT AVAILABLE FROM EDRS.

Corporate author

New York. State Education Department. Division of Library Development. New York State Interlibrary Loan Network; NYSILL Manual. Rev. Albany: 1970. 56 pp. Available from Division of Library Development, The New York State Library, Albany, New York 12224. ED 044 164.

FOREIGN GOVERNMENT PUBLICATIONS

Citations of foreign government publications should be constructed according to the format given on pp. 17-18. When the ERIC citation gives an official printing office as the source for obtaining a document, as in the example below, the imprint may be limited to place and date.

ED 029 215 AC 004 228
TRAINING OF TRAINING OFFICERS; A PATTERN FOR THE FUTURE. A REPORT BY THE CENTRAL TRAINING COUNCIL'S COMMITTEE ON THE TRAINING OF TRAINING OFFICERS.
British Ministry of Labour, London (England).
Pub Date 67
Note--35p.
Available from--Her Majesty's Stationery Office, 49 High Holborn, London W.C.1, England (3s.9d)
DOCUMENT NOT AVAILABLE FROM EDRS.

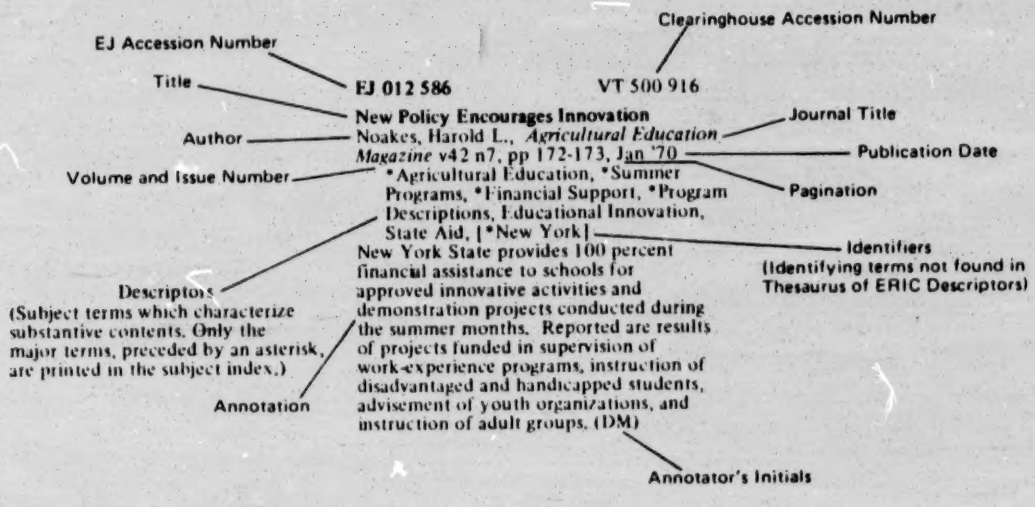
Great Britain. Ministry of Labour. Training of Training Officers; A Pattern for the Future. A Report by the Central Training Council's Committee on the Training of Training Officers. London: 1967. 35 pp. Available from H.M.S.O., 49 High Holborn, London W.C. 1, England. Not available EDRS. ED 029 215.

Chapter 4

PERIODICALS

Prior to 1969 the ERIC system included references to the literature published in periodicals and journals, but these references were made in notes added to the documents cited in Research in Education. Recognizing the need for more extensive coverage of the periodical literature, ERIC in 1969 initiated a monthly publication Current Index to Journals in Education (CIJE). Articles in CIJE are indexed by the ERIC Facility or by one of the sixteen ERIC Clearinghouses. In 1974 CIJE covered 700 publications containing literature related to the field of education. Appearing near the front of each issue of Current Index to Journals in Education is the sample journal citation reproduced below.

EXAMPLE


Clearinghouse Accession Number
EJ Accession Number
Title
EJ 012 586
VT 500 916
New Policy Encourages Innovation
Journal Title
Author
Noakes, Harold L., *Agricultural Education Magazine* v42 n7, pp 172-173, Jan '70
Publication Date
Volume and Issue Number
Pagination
*Agricultural Education, *Summer Programs, *Financial Support, *Program Descriptions, Educational Innovation, State Aid, [*New York]
Identifiers
(Identifying terms not found in Thesaurus of ERIC Descriptors)
New York State provides 100 percent financial assistance to schools for approved innovative activities and demonstration projects conducted during the summer months. Reported are results of projects funded in supervision of work-experience programs, instruction of disadvantaged and handicapped students, advisement of youth organizations, and instruction of adult groups. (DM)
Descriptors
(Subject terms which characterize substantive contents. Only the major terms, preceded by an asterisk, are printed in the subject index.)
Annotation
Annotator's Initials

STANDARD FORM FOR BIBLIOGRAPHICAL REFERENCES TO PERIODICALS

There are several acceptable styles for bibliographical references to periodicals, but the authors prefer the Reader's Guide form which is as follows:

1. Author's name--surname first; followed by a period.
2. Title of article--enclosed in quotation marks, with the first word and main words capitalized (not capitalized: articles, prepositions of fewer than six letters, and conjunctions unless they appear as the first word of the title); followed by a comma.
3. Title of journal--underlined, with the first word and main words capitalized; followed by a comma.
4. Volume number--in Arabic numerals; followed by a colon.
5. Page numbers--in Arabic numerals, with a hyphen between first and last page numbers (if article is more than one page in length); followed by a comma.
6. Date--year only if a yearbook, season and year if a quarterly, month if a monthly, month and day if a weekly; followed by a period.

USING ERIC JOURNAL CITATIONS TO CONSTRUCT BIBLIOGRAPHICAL REFERENCES

In 1974 ERIC was not in a position to offer copies of articles indexed in CIJE. However, many of the articles in CIJE were accompanied by abstracts, and all had been assigned a list of descriptors. Thus, including the EJ accession number in a bibliographical reference provides a source of additional information about an article for the reader without access to the journal in which the article appears. The system of citing references proposed in this manual includes the EJ number as the last item of information in a bibliographical reference to a periodical.

The following examples illustrate how CIJE citations have been used to construct bibliographical references.

EJ 024 543 270 AC 500 744
THE TRAINING FUNCTION: OVERHEAD OR PROFIT?
Livingston, Henry S., Training Develop J, v24 n8, pp18-21, Aug '70
**Industrial Training, *Accounting, *Cost Effectiveness*

Monthly — Livingston, Henry S. "The Training Function: Overhead or Profit?," Training and Development Journal, 24: 18-21, August 1970. EJ 024 543.

Quarterly — Gardner, Eugene V. "The Place of the Industrial Technology Graduate in Industry and the Development of Curriculum to Aid Employment," Journal of Industrial Teacher Education, 8: 24-29, Fall 1970. EJ 029 504.

EJ 053 779 450 VT 503 403
THE TEACHING AND COORDINATION OF COOPERATIVE OFFICE EDUCATION
Keller, Louise J., National Business Education Yearbook, n9, pp114-130, 71
**Cooperative Education, *Office Occupations Education, *Literature Reviews, *Cooperative Programs, *Business Education, Instructor Coordinators, Bibliographic Citations*

Yearbook — Keller, Louise J. "The Teaching and Coordination of Cooperative Office Education," National Business Education Yearbook, No. 9, pp. 114-130, 1971. EJ 053 779.

EJ 039 166 140 VT 502 535
OF SPECIAL INTEREST, Business Education Forum, v25 n8, pp29-40, May 71
**Business Education, *Ethics, *Values, *Definitions, *Teaching Techniques, Cooperative Education, State Supervisors*
This section, "Of Special Interest," deals with the ethical dimension in education for business.(JS)

Article with no author

"Of Special Interest," Business Education Forum, 25: 29-40, May 1971. EJ 039 166.

Prior to 1969 notes concerning the publication of documents cited in Research in Education as journal articles were contained in the 'Available from' location of the ERIC citation, in a special category 'Journal Citation,' or at the end of the abstract. Occasionally these notes contained insufficient information for construction of a complete bibliographical reference. When an incomplete citation is encountered, the best procedure is, of course, to consult the periodical in question to obtain the missing information. When the periodical cannot be located, one may consult periodical indexes such as Reader's Guide, Education Index, Business Periodicals Index, etc.